

AGENDA

Meeting: Southern Area Licensing Sub Committee
Place: The Guild Hall, Market Place, Guildhall Square, Salisbury SP1 1JH
Date: Wednesday 3 August 2022
Time: 10.30 am
Matter: New premises licence application - West Barn Lodge, Fovant, Salisbury, Wiltshire, SP3 5LL

Please direct any enquiries on this Agenda to Kevin Fielding, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Trevor Carbin
Cllr Kevin Daly
Cllr Robert Yuill

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Election of Chairman**

To elect a Chairman for the meeting of the Sub Committee.

2 **Apologies for Absence/Substitutions**

To receive any apologies for absence and to note any substitutions.

3 **Procedure for the Meeting** (*Pages 5 - 12*)

The Chairman will explain the attached procedure for the members of the public present.

4 **Chairman's Announcements**

The Chairman will give details of the exits to be used in the event of an emergency.

5 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 **Licensing Application** (*Pages 13 - 18*)

To consider and determine an Application for a Premises Licence by J Hitchings Partners in respect of West Barn Lodge, Fovant, Salisbury, Wiltshire, SP3 5LL.

6a **Appendix 1 - West Barn Lodge - agreement to reduce hours**
(*Pages 19 - 20*)

6b **Appendix 2 - West Barn Lodge new application with plan - redacted** (*Pages 21 - 44*)

6c **Appendix 3 - Location of West Barn** (*Pages 45 - 46*)

6d **Appendix 3a - Location of licenced premise in vicinity** (*Pages 47 - 48*)

6e **Appendix 5 - Agreement to planning conditions** (*Pages 49 - 52*)

6f **Appendix 6a - Objection to West Barn - Ms Ferris** (*Pages 53 - 54*)

6g **Appendix 6b - Objection to West Barn - Ms Vernon** (*Pages 55 - 56*)

- 6h **Appendix 7 - Location of objectors to premise** (*Pages 57 - 58*)
- 6i **Appendix 8a - Response to Mrs Ferris** (*Pages 59 - 60*)
- 6j **Appendix 8a - Response to Ms Vernon** (*Pages 61 - 62*)

LICENSING COMMITTEE

PROCEDURAL RULES FOR THE HEARING OF LICENSING ACT 2003 APPLICATIONS

1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration of licence applications, made under the Licensing Act 2003, by the Licensing Committee and its Sub Committees.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

2 Definitions

- 2.1 The following definitions describe the participants at and the subject matter of a Hearing:

“Applicant” means the person who has submitted an Application for consideration by the Committee.

“Applicant’s Premises” means premises subject to the Application.

“Applicant’s Representative” means a person attending a Hearing to assist or represent an Applicant including a lawyer.

“Application” means an application for the Grant/Variation/Transfer/Review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.

“Chairperson” means the Member who is the Chairperson of the Committee for the particular Hearing.

“Committee” means the Council’s Licensing Committee and includes any Sub Committee of the Licensing Committee.

“Committee Lawyer” means the Council’s Lawyer (including an external Lawyer instructed by the Council’s Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.

“Committee Manager” means the Council’s Officer who is present at a Hearing to take minutes.

“Committee Report” means the Licensing Officer’s written report to the Committee concerning an Application, a copy of which has been previously made available to the Applicant or their Representative, a Responsible Authority or their Representative or any person who has made a Relevant Representation or their Representative.

“Hearing” means a meeting of the Committee at which an Application is considered and includes virtual hearings.

“**Licence**” means a Licence which the Committee has the power or duty inter alia to grant, transfer, suspend or revoke.

“**Licensing Officer**” means the Council’s Licensing Officer(s) who is/are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.

“**Licensing Authority**” the Council in whose geographical area the subject matter of the Application relates to, and includes the Council’s Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.

“**Member**” means a Member who is a Member of the Committee that is considering an Application.

“**Person making a Relevant Representation**” means a person who is present at a Hearing to make representations in respect of an Application and includes any person who is present to assist or make representations on behalf of that person including a Lawyer.

“**Responsible Authority**” means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a Lawyer.

3 Key Principles

- 3.1 The principles of ‘natural justice’, and Article 6 ‘Right to a Fair Trial’, which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that:
 - 3.2.1 the Applicant has an opportunity to make representations before a decision is made;
 - 3.2.2 those making representations have an opportunity to voice their representations before a decision is made;
 - 3.2.3 the Applicant has an adequate opportunity to consider and respond to any submissions made by a Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation;
 - 3.2.4 the Committee does not exclude an Applicant from a Hearing in order to consider submissions from a Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation.
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested and that oral statements made at the Hearing are accurately recorded.

- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

4 The Hearing

- 4.1 The Hearing shall take place as a virtual hearing via Microsoft Teams. Those who are a party to the hearing will be invited to attend the virtual hearing by an email link and members of the public will be able to watch the hearing as it takes place being streamed to the internet or watch the hearing at a later date.

4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so and, in accordance with the Local Government (Access to Information) Act 1985, as amended. Public includes a party and any person assisting or representing a party.

4.1.2 The Committee may require any person attending or taking part in the virtual Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:

- A refuse to permit them to return to the virtual Hearing;
- B permit them to return to take part in the virtual Hearing only on such conditions as the Committee may specify;
- C in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee by email any information which they would have given orally.

4.2 Prior to the Hearing commencing, the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.

4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request.

4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.

4.5 This equal maximum time may have been notified in advance of the Hearing;

4.6 Where there are a number of people who have attended the Hearing to make the same representation then the Committee would normally require that a spokesperson be appointed by them to make the representations on behalf of all of those who have made Relevant Representations.

5 Presentation of Submissions

5.1 The Chairperson will introduce the Application.

5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.

- 5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:
- 5.3.1 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:
- A the options available to it;
 - B the considerations that are relevant in reaching its decision.
- 5.3.2 The Applicant (or the Applicant's Representative) will orally present its submission which may include:
- A presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
 - B confirming key information and answer pertinent questions; and
 - C calling witnesses in support of the Application (see paragraph 4.3).
- 5.3.3 A Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation will orally present their representations in turn which shall include:
- A the grounds of the representation to the Application; and
 - B any condition(s) that the Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation would be happy to have the Application granted subject to which would cause the representation to be withdrawn.

6 Questioning of Submissions

- 6.1 The Chairperson will regulate the order in which questions are asked by Members.
- 6.2 The Chairperson and Members, voiced through the Chairperson, may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority/Authorities or any person/s who have made a Relevant Representation to ask questions through them of the other parties.
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

7 Documentation

- 7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Applicant's Premises in the context of the surrounding premises and any person/s who have made a Relevant Representation. If any party is granted permission

to present supplementary papers at the Hearing they shall provide this by email at the direction of the Chairperson.

8 Intervention

The Chairperson shall permit the following interventions at any point in the Hearing:

- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

9 Failure of Parties to Attend Hearing

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.
- 9.2 If a party has not indicated that it does not intend to attend or take part or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:
 - 9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or
 - 9.2.2 hold the Hearing in the party's absence.
- 9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

10 Closing Submissions

- 10.1 The Chairperson shall allow first, the Responsible Authority/Authorities and any person/s who have made a Relevant Representation to make a closing oral submission(s) and secondly invite the Applicant or the Applicant's Representative an opportunity to make an oral closing submission in support of the Application.

11 Decision

- 11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire from the public meeting so that the decision may be considered in private, and to consider any legal issues raised by the Members. At this point the Chairperson will give an indication of the time that the meeting will resume for the announcement of the decision and all parties to the hearing will be asked to indicate if they intend to return for the announcement of the decision.

- 11.2 The decision, of the Committee shall be communicated orally by the Chairperson to the parties present at the virtual hearing after the Committee has deliberated in private on the Application.
- 11.3 The full decision notice shall be published on the Council's website within 5 working days of the hearing.

Hearing Procedure Summary

1. The Democratic Services Officer will request nominations for a Chairman for the Hearing.
2. The Chairperson welcomes all those present and introduces the Application.
3. The Chairperson introduces the members of the Sub Committee and invites all parties present (Applicant, Responsible Authority/Authorities, any person/s who have made a Relevant Representation and Council Officers) to introduce themselves.
4. The Chairperson outlines the Hearing Procedure as set out in the Agenda, makes any relevant announcements and asks for any declarations of interest.
5. The Licensing Officer is asked to present their Committee Report.
6. The Applicant/their representative is invited to address the Sub Committee in support of their application.
7. Questions to the Applicant by Members of the Sub Committee.
8. Questions to the Applicant by Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation which are to be directed through the Chairperson.
9. Any Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation are invited to address the Sub Committee in support of their representations.
10. Questions to the Responsible Authorities/those who have made a Relevant Representation by Members of the Sub Committee.
11. Questions to the Responsible Authorities/those who have made a Relevant Representation by the Applicant, which are to be directed through the Chairperson.
12. Closing submissions by those Parties who have made a Relevant Representation in reverse order.
13. Closing submissions by the Applicant.
14. Sub Committee retires with the Committee Lawyer and Committee Manager to consider its decision.
15. Sub Committee returns, and the Lawyer gives a summary of any legal advice that may have been given to the Sub Committee.
16. The Chairperson either gives the decision with reasons or advises that it will be released in writing with reasons within the statutory time limits (5 working days).

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WILTSHIRE COUNCIL

SOUTHERN AREA LICENSING SUB COMMITTEE

3 AUGUST 2022

Application for a Premises Licence
West Barn Lodge, Fovant, Salisbury, Wiltshire, SP3 5LL

1. Purpose of Report

1.1 To determine an application for a Premises Licence in respect of West Barn Lodge, Fovant, Salisbury, Wiltshire, SP3 5LL made by J Hitchings Partners

2. Background Information

2.1 An application for a Premises Licence in respect of West Barn Lodge, Fovant, has been made by J Hitchings Partners for which 2 relevant representations have been received.

2.2 Wiltshire Council (as the Licensing Authority) must hold a hearing to consider the application having regard to the representations. In accordance with Section 35(3) of The Licensing Act 2003 the Licensing Sub Committee is required to take such of the steps listed in 2.4 below as it considers necessary for the promotion of the licensing objectives. In considering the application and the relevant representations, the Sub Committee must also have regard to relevant Government guidance and the Council's Licensing Policy.

2.3 The licensing objectives are:

- i) The Prevention of Crime and Disorder;
- ii) Public Safety;
- iii) The Prevention of Public Nuisance; and
- iv) The Protection of Children from Harm.

2.4 Such steps are:

- i) To grant the licence as applied for.
- ii) To modify the conditions of the licence.
- iii) To reject the whole or part of the application.

2.5 On the 13th June 2022 an application for a new premises licence was received and accepted as a valid application.

2.6 During consultation, the applicant reduced the hours applied for, a copy of this email is attached as **Appendix 1**.

2.7 The details of the licence applied for, are summarised below:

Licensable Activities	Hours
Live Music (indoors)	17.00 – 00.00 daily
Recorded Music (indoors)	17:000 – 00.00 daily
Late Night Refreshment (indoors)	23.00 – 00.00 daily
Sale of Alcohol (on sales)	08.00 – 00.00 daily

A copy of the application form and plan is attached as **Appendix 2**.

Attached as **Appendix 3** is a location plan of the premises.

Details of other licenced premises in the vicinity of the area are as follows:

Premises	Licensable Activity	Hours
The Greater Good Inn, Fovant, Salisbury, Wiltshire, SP3 5JH	Live Music (indoors) Recorded Music (indoors)	12:00 – 00:00 Monday - Sunday <u>Non-standard timings</u> When Christmas Eve & Christmas Day fall on a Thursday, Friday or Saturday, these hours are extended to 02.00 hrs next day. New Year's Eve until start of business on 1st January
	Late Night Refreshment (on the premises only)	23:00 – 00:30 Sunday – Wednesday 23:00 – 02:30 Thursday – Saturday <u>Non-standard timings</u> Until start of business on 1st January
	Sale of Alcohol (on and off sales)	08:00 – 00:00 Sunday – Wednesday 08:00 – 02:00 Thursday – Saturday <u>Non-standard timings</u> Until start of business on 1st January

The location of the two premises in relation to each other is attached as **Appendix 3a**.

It is important to note that The Legislative Reform (Entertainment Licensing) Order 2014 came into force on 6 April 2015. The 2014 Order has deregulated regulated entertainment in certain situations. Further details on the 2014 Order are attached as **Appendix 4**. A summary of exemptions for live and recorded music is attached as **Appendix 4a**.

3. Consultation and Representations

3.1 The application process requires the application to be advertised, by the Applicant, in a local news publication within 10 working days, starting on the day after the authority receives it and for a public notice (on blue paper) to be posted on the premises.

3.2 During the consultation period 2 representations against the application were submitted and accepted as “valid”.

3.3 Responsible Authorities

During the consultation period Wiltshire Council’s Environmental Protection Officer requested that the following condition is added to the licence:

Provision of Regulated Entertainment (Live and Recorded music) is carried out strictly in accordance with the Noise Management Plan, which will be raised by the applicant and agreed by the local authority within a month of approval of the licence.

Along with adding conditions set out by the planning department

Noise levels from regulated entertainment or any amplified music shall not exceed LAeq25dB (5 mins), nor NR Curve 20 when measured at the boundary of any noise sensitive receptor.

Any openings (doors and windows) shall be closed when any amplified music takes place

The applicant has agreed to the conditions being added to the licence. Confirmation of which is attached as **Appendix 5**.

No Responsible Authority has made a representation in connection with this application.

3.5 Interested Parties

- Mrs M Ferris, 4 West Farm Cottages, Fovant, Wiltshire, SP3 5LJ
- Ms C Vernon, 3 West Farm Cottages, Fovant, Wiltshire, SP3 5LJ

3.6 A summary of the representations made is detailed in the table below:

Representation	Licensing Objective	Comments
Mrs M Ferris	Public Nuisance	Noise from live and recorded music. Noise from vehicles at closing time
Ms C Vernon	Public Nuisance	Noise from live and recorded music. Noise from people and vehicles at closing time.

3.7 The relevant representations are attached as **Appendices 6a-b**. Attached as **Appendix 7** is a plan which shows the locations from where representations have been made.

3.8 The Applicant responded to both parties, this correspondence can be found in **Appendices 8a-b**

4. Legal Implications

4.1 This hearing is governed by the Licensing Act 2003 (Hearings) Regulations. These provide that hearings should be held in public unless the Licensing Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.

4.2 The Applicant and all Responsible Authorities and Interested Parties who have made representations have been informed of the date, time and location of the hearing and their right to attend and be represented.

4.3 At the hearing all those Responsible Authorities and Interested Parties who have made representations are entitled to address the Sub Committee and to ask questions of another party, with the consent of the Sub Committee.

5. Officer Recommendations

5.1 Officers are not permitted to make a recommendation – the decision is to be reached by the members of the Licensing Sub Committee.

6. Right of Appeal

6.1 It should be noted that the Premises Licence Holder, the Responsible Authority(ies) and Interested Parties who have made representations may appeal the decision made by the Licensing Sub Committee to the Magistrates Court. The appeal must be lodged with the Magistrates Court within 21 days of the notification of the decision.

6.2 In the event of an appeal being lodged, the decision made by the Licensing Sub Committee remains valid until any appeal is heard and any decision made by the Magistrates Court.

6.3 A Responsible Authority or an Interested Party may apply to the Licensing Authority for a Review of a Premises Licence. Whether or not a Review Hearing takes place is in the discretion of the Licensing Authority, but, if requested by an Interested Party will not normally be granted within the first 12 months except for the most compelling circumstances.

Report Author:

Background Papers Used in the Preparation of this Report

- **The Licensing Act 2003**
- **The Licensing Act (Hearings) Regulations 2005**
- **Guidance issued under Section 182 of the Licensing Act 2003**
- **Wiltshire Council Licensing Policy**

Appendices

- 1 Reduction in hours on application form**
- 2 Application form and plan**
- 3 Location plan of premises**
- 3a Location plan of licensed premises**
- 4 Legislative Reform (Entertainment Licensing) Order 2014**
- 4a Summary of exemptions for Live and Recorded Music**
- 5 Conditions agreed by applicant**
- 6a Objection from Mrs Ferris**
- 6b Objection from Ms Vernon**
- 7 Location plan of Objectors**
- 8a Applicant response to Mrs Ferris**
- 8b Applicant response to Ms Vernon**

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Hyde, Emma

From: [REDACTED]
Sent: 23 June 2022 12:44
To: Morse, Trish
Cc: Edge, Katherine; Hyde, Emma; Petya Dimitrova
Subject: Re: West Barn Lodge

Follow Up Flag: Follow up
Flag Status: Completed

Dear Trish and Katherine (plus Emma who is cc'd)

Thank you very much for coming out to visit the barns and lodge and discuss the application on Tuesday, it was well worth a visit. I'm sorry I did not send an email yesterday I was on the farm and not behind a computer.

As discussed I'm happy to alter the timings we have applied for all of the licensable activities as below:

Provision of Live Music. 17:00pm - 00:00am
Provision of Recorded Music 17:00pm - 00:00am
Late Night Refreshment - 08:00am - 00:00am
Supply of Alcohol - 08:00am - 00:00am

We discussed the legalities surrounding the supply of alcohol/refreshments outside, and believe the best option was to apply for the Supply Of Alcohol as consumption being On and Off the premises under the 'Both' selection on Section 15. I note that we have already selected the Both answer for consumption of Late Night Refreshments.

Once we are up and running, it would be wise for us to apply for a variation to bring in the outside patio area to allow an outside paid bar, but for now it is best to focus on the fixed bar inside the Dutch Barn until we know where are going on usage of outside area.

Hopefully that covers where we are on the application, but please do let me know if you need anything changed or potentially another application submitted.

In regard to the noise management plan, I will get this first draft done and sent across for your review as quick as able. I will also be undergoing the personal licence training and will then apply for my own personal licence through council application.

All the best

Barney

Barney Hitchings MRICS

West Barn Lodge
J Hitchings Partners
Gurston Farm House
Broad Chalke
Salisbury
Wiltshire
SP5 5HR

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* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Barnaby

* Family name

Hitchings

* E-mail

Main telephone number

Include country code.

Other telephone number

- Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

- Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?

- Yes No

Business name

J Hitchings Partners

If your business is registered, use its registered name.

VAT number

GB 188490516

Put "none" if you are not registered for VAT.

Legal status

Partnership

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Partner of business, Responsible for West Barn Lodge hospitality and events side of business.

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text"/>
* Nationality	<input type="text" value="British"/>

[Documents that demonstrate entitlement to work in the UK](#)

Non Individual Applicant's Name

Name	<input type="text" value="Robert Hitchings"/>
------	---

Details

Registered number (where applicable)	<input type="text" value="N/A"/>
--------------------------------------	----------------------------------

Description of applicant (for example partnership, company, unincorporated association etc)

Partner in business

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Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative are	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value="dd mm yyyy"/>
* Nationality	<input type="text" value="British"/>
<input type="button" value="Remove this applicant"/>	

[Documents that demonstrate entitlement to work in the UK](#)

Non Individual Applicant's Name

Name	<input type="text" value="Philip Hitchings"/>
------	---

Details

Registered number (where applicable)	<input type="text" value="N/A"/>
--------------------------------------	----------------------------------

Description of applicant (for example partnership, company, unincorporated association etc)

Partner in business	<input type="text"/>
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Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth

Nationality [Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /

dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /

dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

West Barn Lodge consists of two main buildings, one is the West Barn Lodge itself which is a nine bedroom holiday house, purposely converted for holiday lets and group events, sleeping up to 18 guests. There is then the Dutch Barns next door, a set of former grain stores which have been converted into weddings and events barn, fitted out with internal and external bar areas, dance floor area, toilets, commercial kitchen etc. This is to be used for weddings for groups of up to 180 guests groups of 18 guests, plus meetings, conferences, fairs, birthdays and celebrations etc.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="02:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="02:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Predominately indoors for events, both buildings are considerably insulated with acoustics well thought out. Occasionally outside band or performance may occur on an afternoon/evening, most likely in the summer with drinks reception etc.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Summer months a more busy period, outside music much more likely during this time, but not into early hours, just evenings weather dependent. Indoor music will be all year round, but prominently Saturday evenings, when we host a wedding or function which in most cases we intend to be finished by 1am.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Mostly indoors as speakers system is installed inside, on occasion some music may be played externally during an event.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Timings stated with the unknown factor of when and duration of recorded music may be played, but allows flexibility to our operations. Again, similar to live music the predominant night will be a Saturday.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="02:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="02:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="02:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="02:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Predominately indoors, but we have options for both, external bar area to be offered to weddings and events for evenings also, weather dependent.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Summer will be busier due to nature of weddings and events from May-September, but with buildings being used for variety of purposes, there is no real peak and off peak time, but certainly more weddings during summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

Continued from previous page...

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Predominately Friday and Saturday evenings during events with a paid bar. With variety of other uses and functions, we have applied for a license for every day of the week, but please note this is not a public house and events are limited, but we require the flexibility with variances in dates and mid week events.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

Continued from previous page...

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Nature of accommodation facility is that when hosting stays and events, guests are in our property 24 hours per day therefore there can be no set open and close time.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

As all events, functions stays are booked privately through ourselves with our clients, face to face, we can control who is to come onto our premises, giving us a greater control over any issues or potential problems that could occur. We are very strict as to who we let our property to and believe this allows a better degree of control and prevention of crime, public safety, nuisance and harm.

b) The prevention of crime and disorder

As above, we do not have an 'open door' operation, with any use being thought out and organised well in advance. We also charge a large damage deposit, meaning there is an incentive for guests to treat property well. We have alarms and external CCTV in operation and will be installing internal camera in the Dutch Barns, to give us and guests security and protection whilst using the premises. In regard to alcohol, there will be a strict policy that once any person is deemed too inebriated, they will simply not be sold any alcohol. We operate strict no drug policy, therefore if any person is found to be taking drugs, or in possession they will be asked to leave and reported to the police.

c) Public safety

Both properties at West Barn Lodge have been constructed within the last five years to commercial building regulation standard, with regard to the fabric of the construction and fire regulations. All surfaces have been chosen with the end user in mind, non slip flooring and necessary guides in place to safe guest use. In respect to public safety whilst hosting events,

Continued from previous page...

we are strict regarding guests numbers in relation for capacity for fire regulations.

d) The prevention of public nuisance

The buildings are well insulated to prevent excess noise pollution to any nearby receptor and decibels levels controlled to a sensible level as opposed to harmful. The location is such that the premises are quite a distance from any receptor that is outside of our ownership. All external lighting has to be signed off by council due to being within dark night sky reserve, therefore this is under control and already limited. All waste is dealt with on-site using commercial waste and recycling facilities.

e) The protection of children from harm

Safety signage and health and safety policies in place, weddings, events and holiday accommodation deemed low risk for harm to children, whom will only be attending under supervision of there parents or guardians.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No Rateable Value up to £4300 = £100.00

Band B - £4301 up to £33000 = £190.00

Band C - £33001 up to £87000 = £315.00

Band D - £87001 up to £12500 = £450.00*

Band E - £125001 and over = £635.00*

Band E - £125001 and over = £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time.

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

Continued from previous page...

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="BARNABY JOHN REEVES HITCHINGS"/>
* Capacity	<input type="text" value="PARTNER"/>
* Date	<input type="text" value="10"/> / <input type="text" value="06"/> / <input type="text" value="2022"/>
	dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/wiltshire/apply-1> to upload this file and continue with your application.

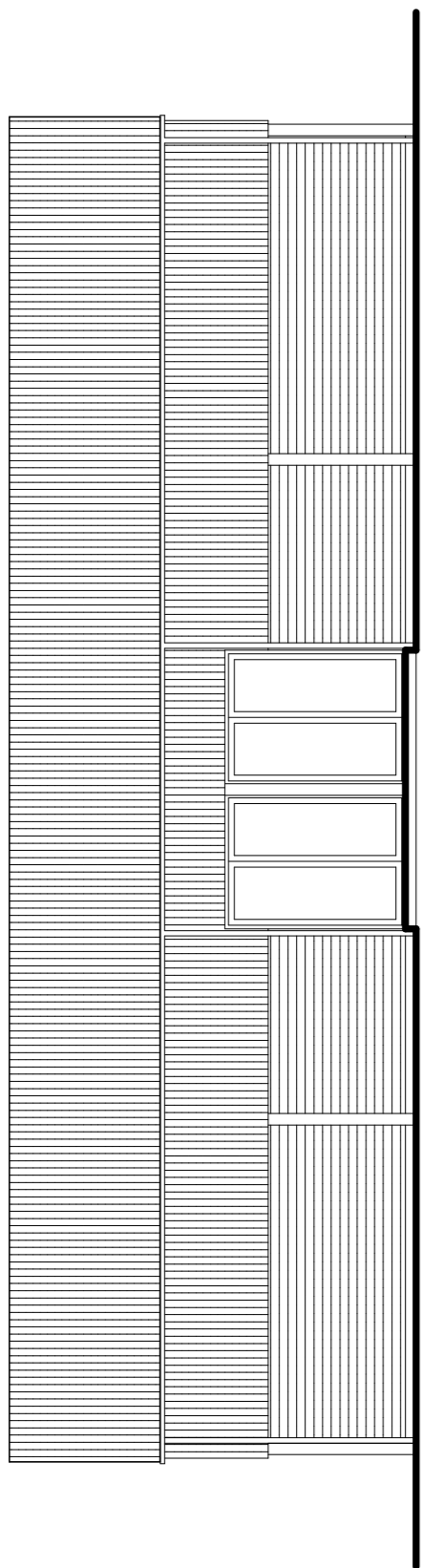
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

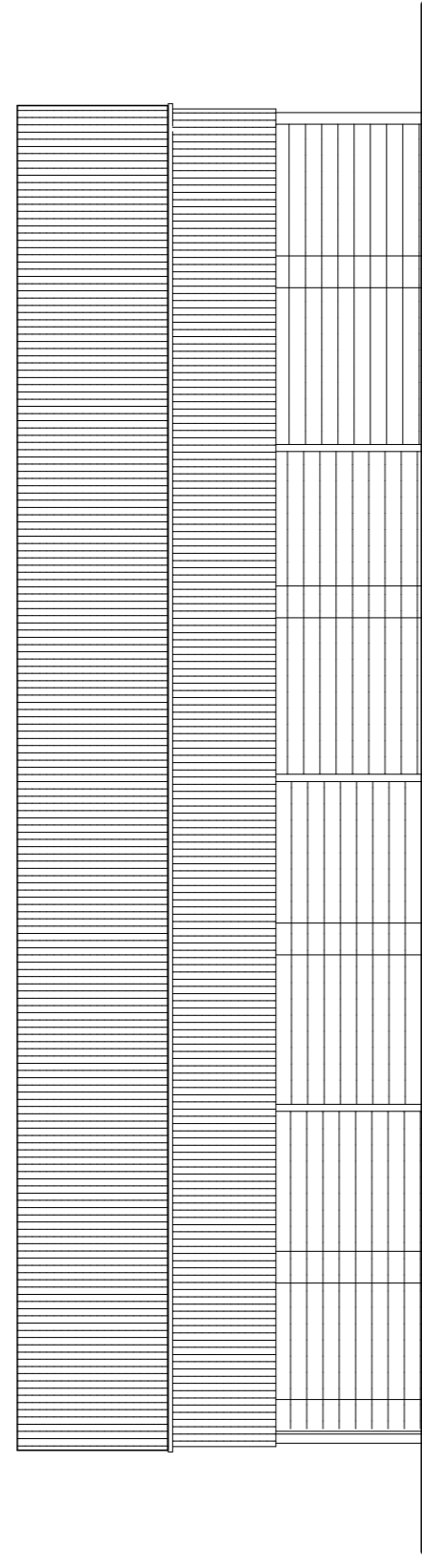
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

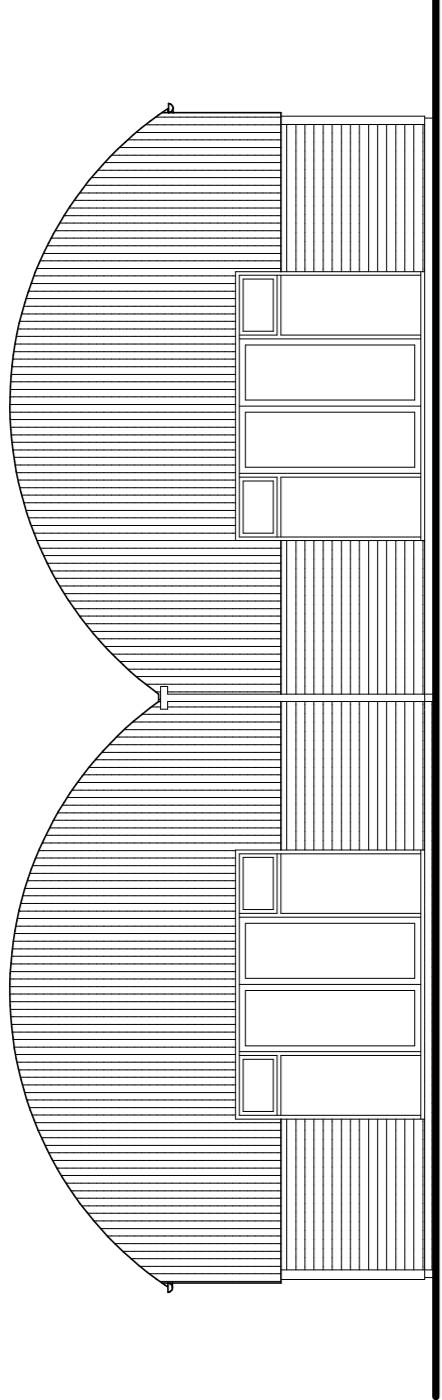
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Is Digitally signed	<input type="checkbox"/>



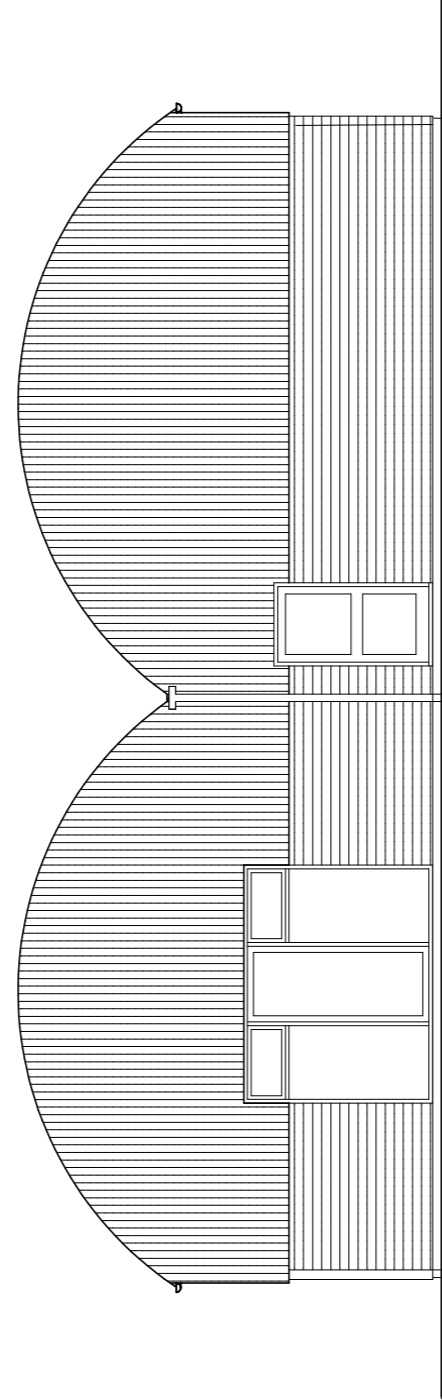
East Elevation



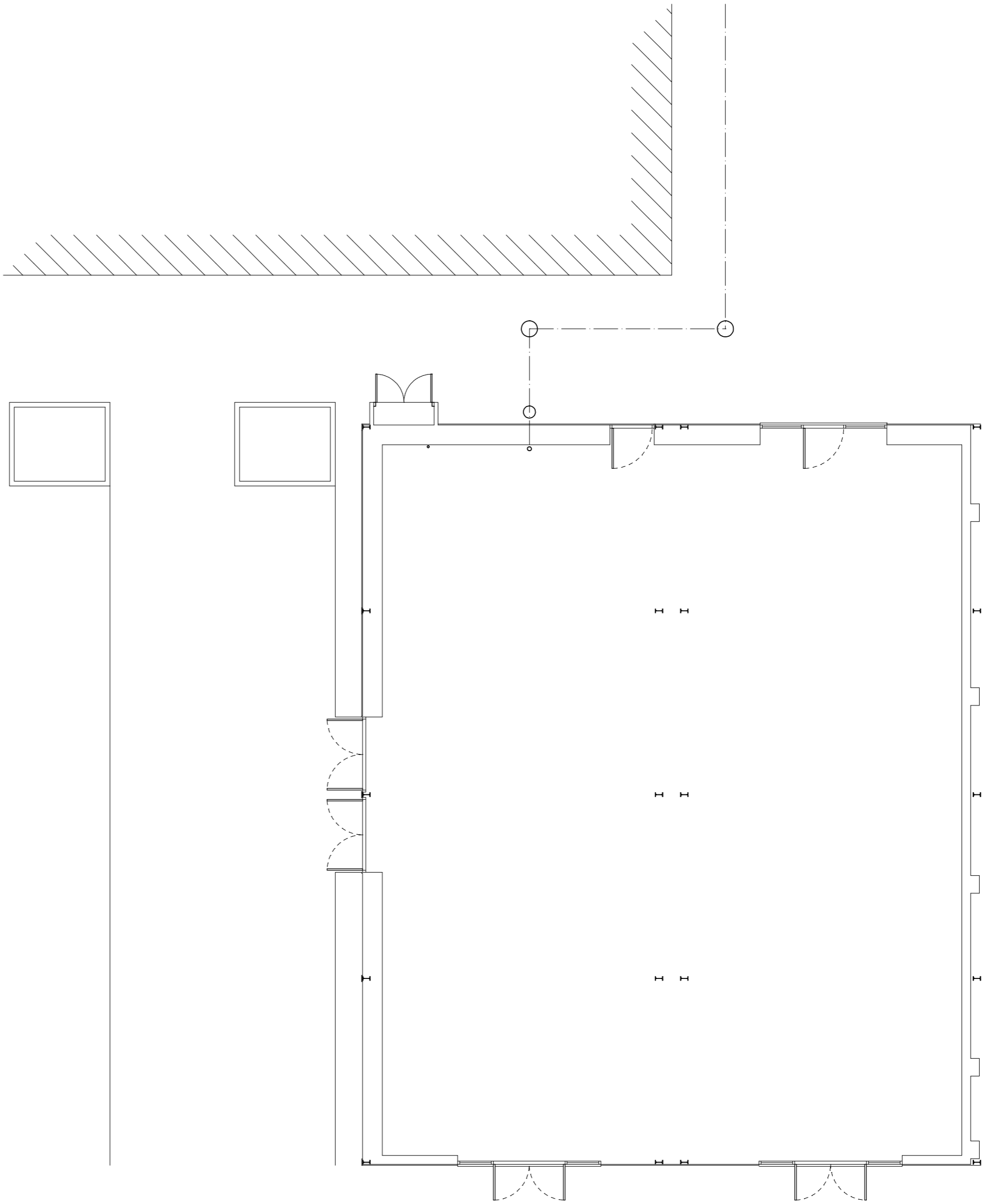
West Elevation



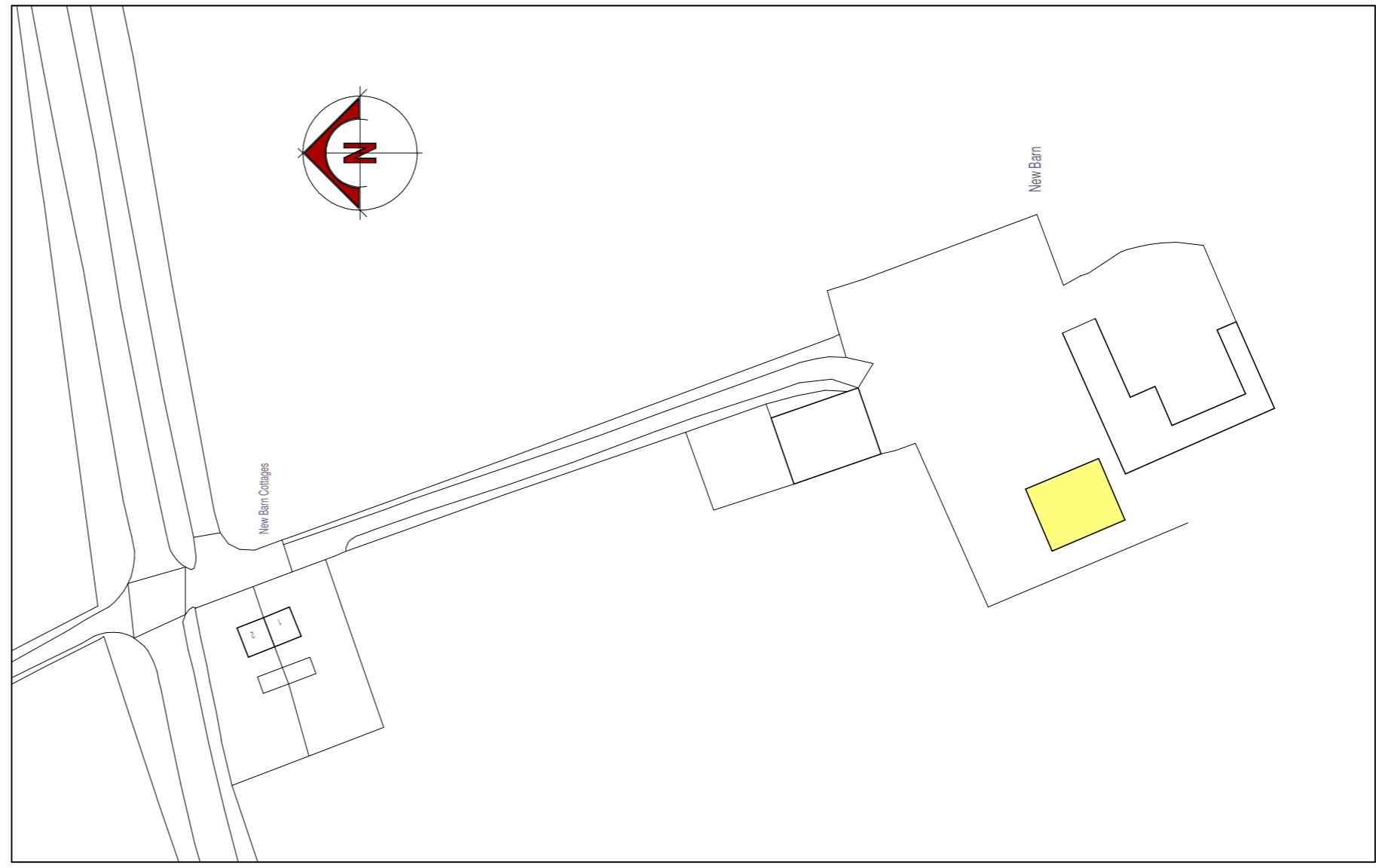
North Elevation



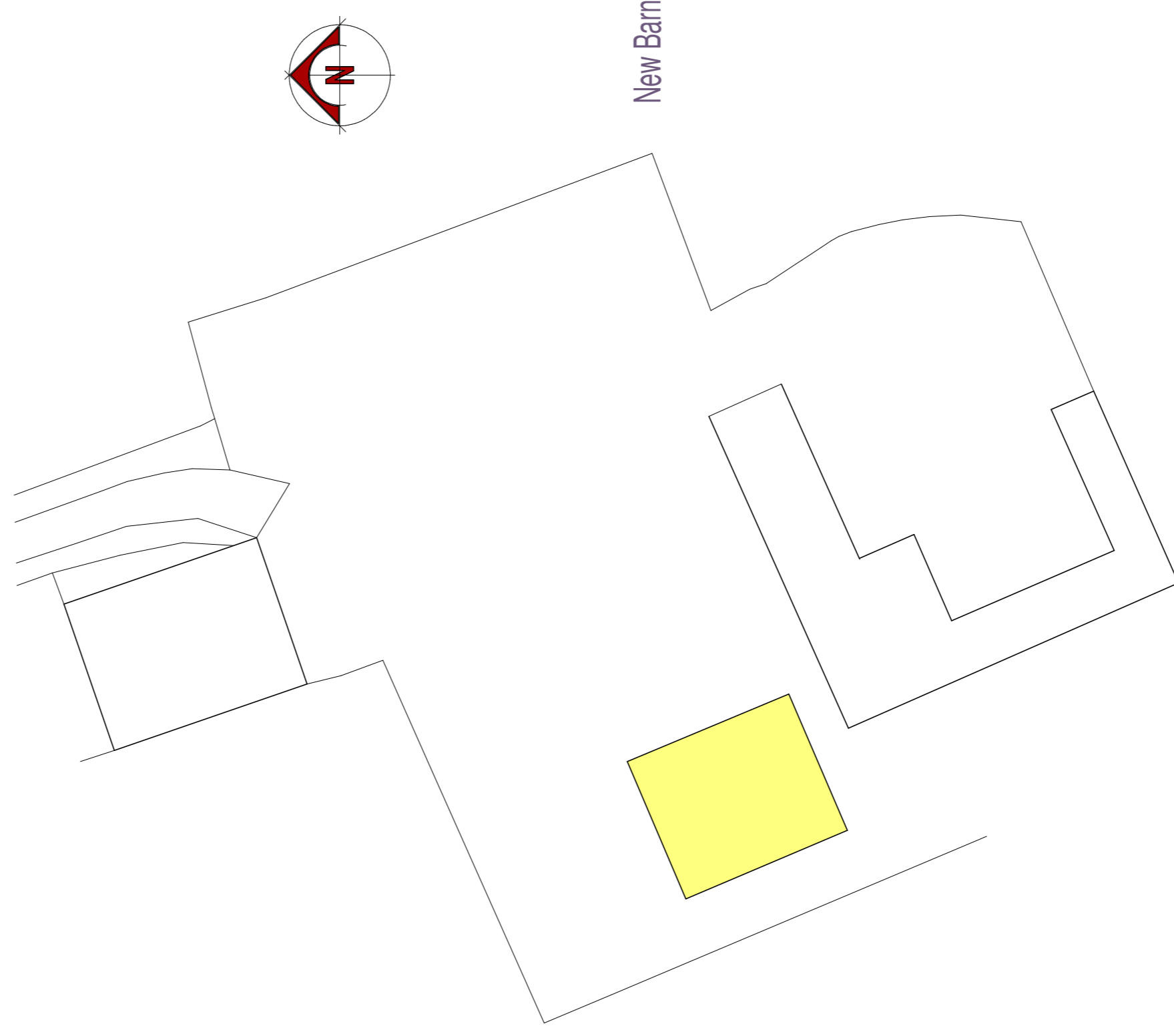
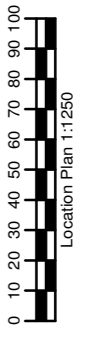
South Elevation



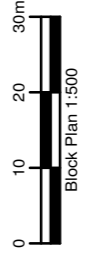
Floor Plan scale 1:100



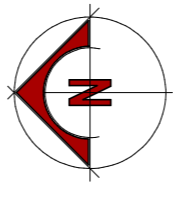
Location Plan scale :1:1250



Site Plan scale 1:500

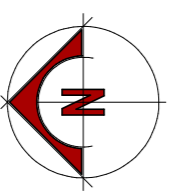


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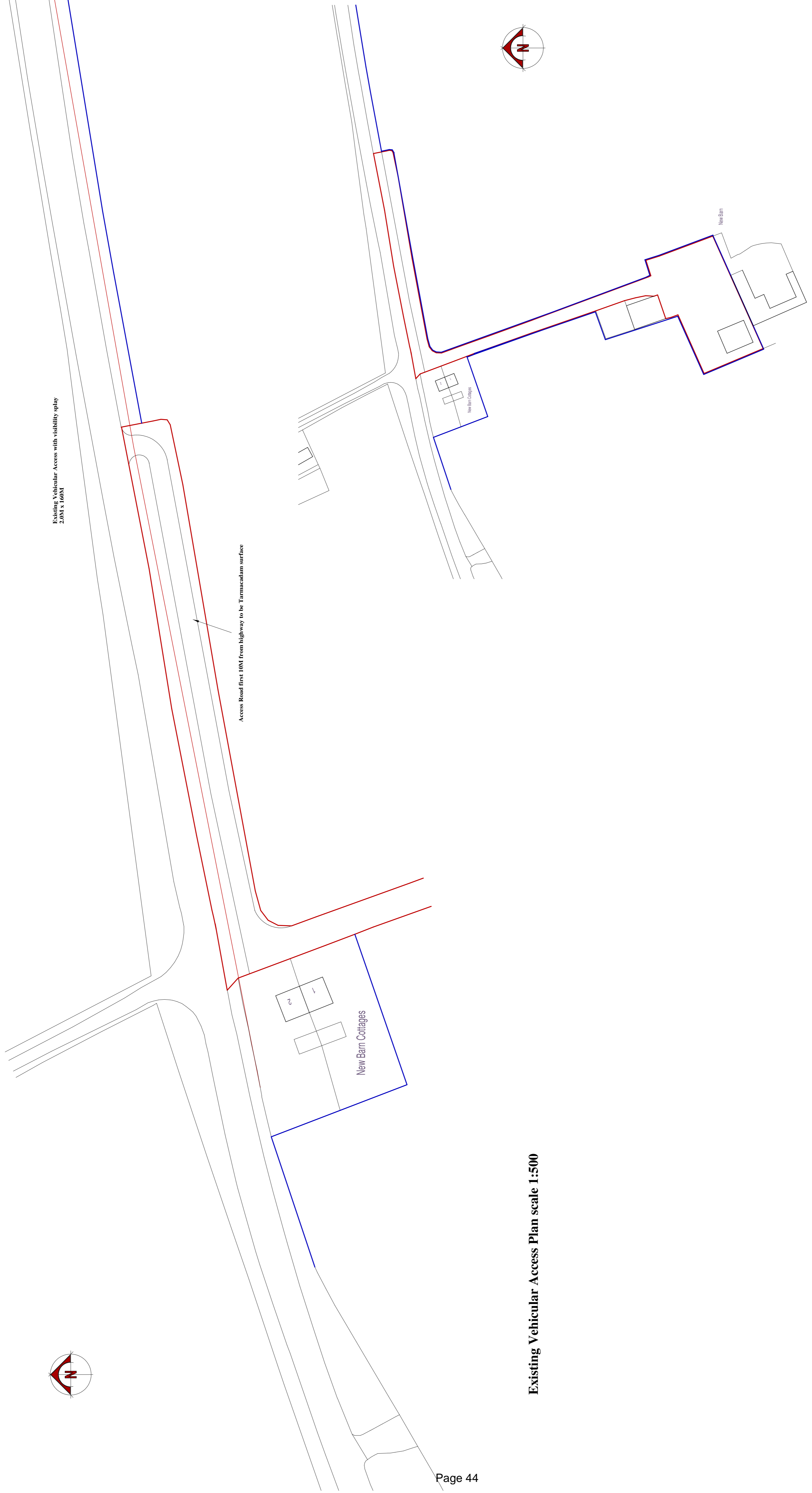


New Barn

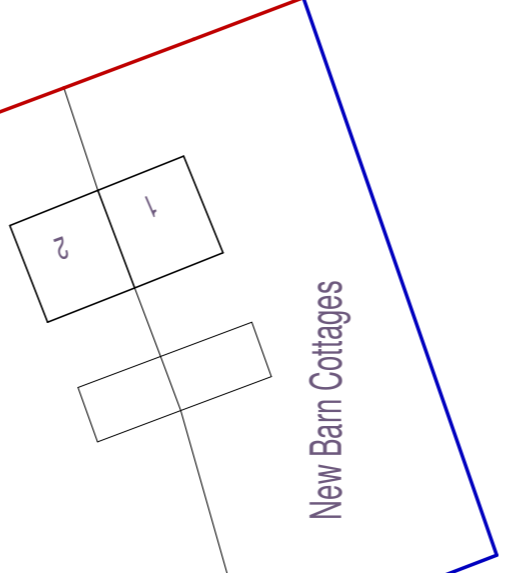
Job: Plans and Elevations as Existing	Client: Mr. R. Hinchings and Son
Address: West Barn Lodge Fountain Nr. Stairbury Wilfraine GP3 9LL	TELEPHONE: 012583 47282 or 475181 V B LEWIS Architectural Building Design Professional Consultant and Planning Design Service
Date: 21-11-2019	Scale: 1:100 when printed on A1 sheet
Drawing No: 3934-00	



Existing Vehicular Access with visibility splay
2.0M x 16.0M



Access Road first 100M from highway to be Tarmacadam surface




New Barn Cottages

Existing Vehicular Access Plan scale 1:500

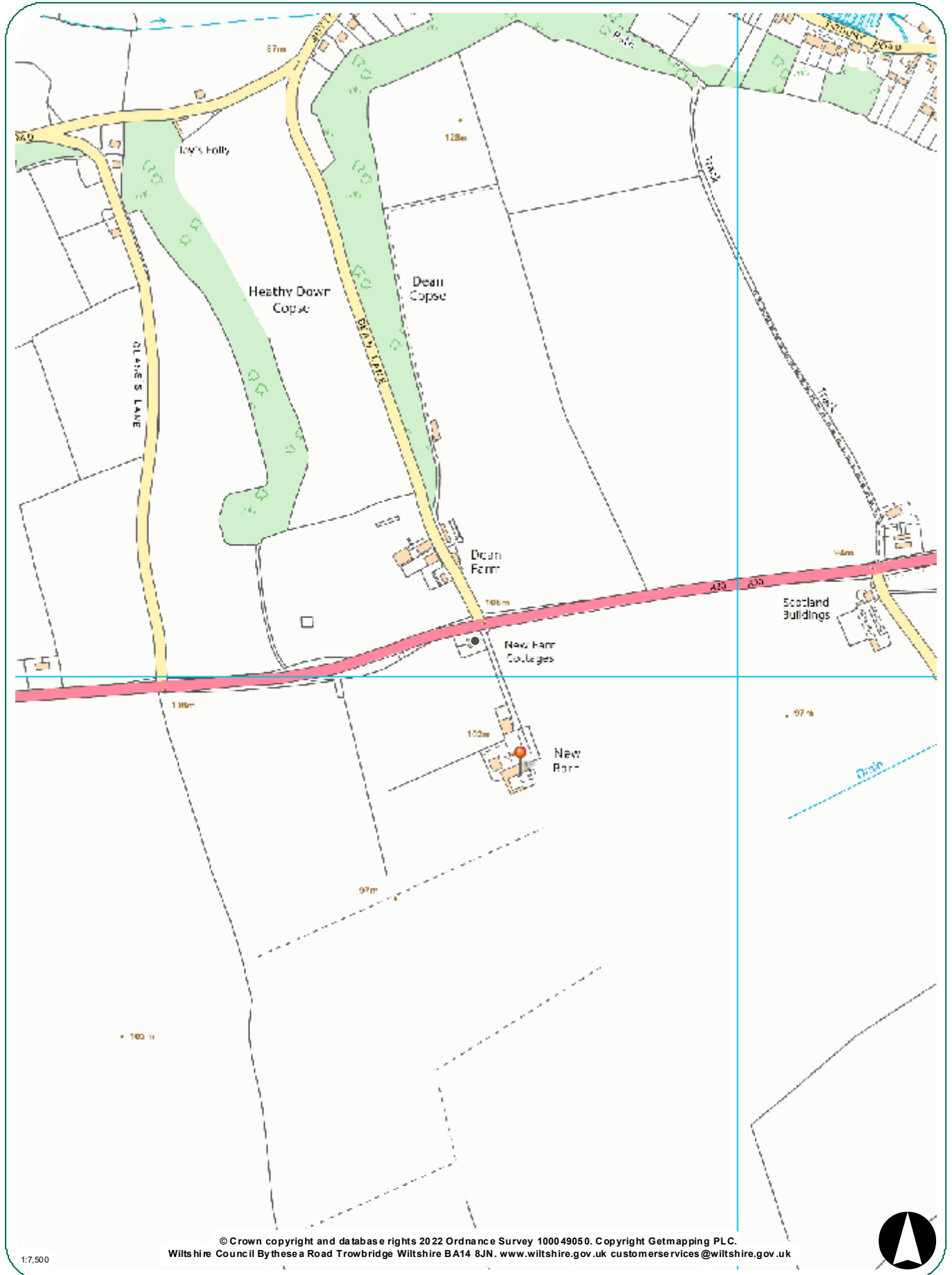
Location Plan scale 1:1250

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Drawing No: 3934-08		Client: Mr. R. Hinchings and Son	
Job: Proposed Change of Use		TELEPHONE: (01268) 47288 or 475181	
Address: West Barn Lodge Fountain Nr. Staisbury Willshire GP3 9LL		 V B LEWIS Building Design Professional Consultant and Planning Design Service	
Date: 5-12-2014	Scale: 1:500 AND 1:1250 when printed on A1 sheet		

Location of West Barn



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Hyde, Emma

From: [REDACTED]
Sent: 27 June 2022 10:00
To: Hyde, Emma
Cc: Morse, Trish
Subject: RE: Decision Notice for ENQ/2022/01046
Attachments: Re: 19/07881/VAR West Farm Barns, Fovant

Follow Up Flag: Follow up
Flag Status: Completed

Good morning Emma,

Thank you for this.

We are happy with conditions listed below.

We covered this condition the best when we were initially started the conversion, when I asked Mr John Freegard the question on this (email attached) and to exactly what the 'LAeq25dB (5 mins), nor NR Curve 20' entailed. To best prevent noise pollution, we did install special RD45 Acoustic Rockwool within the walls and ceilings, the floor is engineered oak, screed and then concrete, all walls are concrete block with insulation, OSB then plasterboard, so it is well sound proofed with some very thick walls and plenty of insulation In the roof voids, but naturally the windows and doors are the obvious leak points.

As suggested, having a closed window/door policy is a best to reduce noise pollution, and it should be noted that all external doors have self-closers fitted to prevent them being left open.

All the best

Barney

Barney Hitchings MRICs
J Hitchings Partners & West Barn Lodge
Gurston Farm House
Gurston Lane
Broad Chalke
Salisbury
Wiltshire
SP5 5HR

[REDACTED]

www.westbarnlodge.com

From: Hyde, Emma <[REDACTED]>
Sent: 27 June 2022 09:22
To: Barney Hitchings <[REDACTED]>
Cc: Morse, Trish <[REDACTED]>
Subject: FW: Decision Notice for ENQ/2022/01046

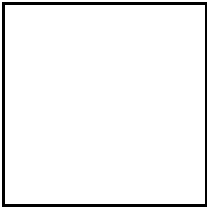
Good Morning Barney,

Please find attached response from the planning officer, could I please ask for you to confirm you are happy with the conditions listed below?

Please can I also ask for confirmation on how you wish to proceed with OFF Sales? As we may need to amend consultation.

Many thanks
Emma

From: Wiltshire Council [REDACTED]
Sent: 27 June 2022 09:00
To: Hyde, Emma <Emma.Hyde@wiltshire.gov.uk>
Subject: Decision Notice for ENQ/2022/01046



Application No:	ENQ/2022/01046
Site Location:	WEST BARN LODGE, , FOVANT, SALISBURY, SP3 5LL
Proposal:	Premises license application: The application is seeking to extend the following licensable activities: ON Sales of Alcohol, Live and Recorded Music, Late Night Refreshment

Dear Sir/Madam,

The Planning Department has No Objection to the above proposal(s) as long as it complies with Condition 8 of 19/07881/VAR: -

"Noise levels from regulated entertainment or any amplified music shall not exceed LAeq25dB (5 mins), nor NR Curve 20 when measured at the boundary of any noise sensitive receptor.

Any openings(doors and windows) shall be closed when any amplified music takes place.

REASON: To ensure the creation/retention of an environment free from intrusive levels of noise and activity in the interests of the amenity of the area."

Yours faithfully

Adam Fothergill

Planning Liaison Officer

[ref:a0i3z000018ImVmAAK:ref]

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Hyde, Emma

From: [REDACTED]
Sent: 09 July 2022 18:07
To: Hyde, Emma
Subject: Ref Application for Premises Licence West Farm Barn Fovant SP3 5LL ref 1234119
Dutch Barn

Follow Up Flag: Follow up
Flag Status: Completed

Dear Ms Hyde

I wish to lodge our objections to the above proposal, apropos a licence to allow music to be played until midnight 7 days a week. Whilst we understand that the application has now been downgraded from a 3 a.m. finish and the proviso that the doors and windows must remain closed, we find it hard to believe that that could be enforced, in particular during warm summer weather.

We live 0.3 miles away on the A30 (towards Fovant) and have clearly heard loud music coming from the premises when they have held events in the past, not only at night but also on Sunday afternoons. Likewise, lights have often been on well into the small hours – which is not conducive to the quiet countryside area that we have chosen to live in.

We are also concerned about traffic leaving such events – our understanding is that the premises will be able to hold a considerable number of people – although this does not seem to be stated – not only people partaking in the events but possibly larger vehicles setting up catering/music/ etc.

How would noise levels be monitored? What guarantee would we have that if these permissions are granted that they would be completely adhered to? The occasional event would not be a problem, but regular entertainment, possibly several nights a week most, certainly would be.

Whilst we don't want to deprive someone of their livelihood, we are concerned that regular noise and traffic would be detrimental to the area and not appropriate for an area so close to an AONB (West Wiltshire Downs and Cranborne Chase).

Yours faithfully

[REDACTED]

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11 JUL 2022

Emma Hyde
Public Protection Officer - Licensing
Wiltshire Council
County Hall
Trowbridge
Wiltshire
BA14 8JN

7th July 2022

Dear Emma,

I am writing to you in connection with the application you have received for a licence under the licensing act 2003 for New Premises at West Barn Lodge, Fovant SP35LL.

Firstly, this application was not posted on your website. I understand a fellow Fovant dweller alerted you that it had not been listed. Are you not bound therefore to extend the usual allowed period for objections to go beyond Monday 11th July 2022. This would allow objections or comments to arrive within the usual allowed time for these matters.

I live at 3 West Hill Farm Cottages, Fovant SP35LJ and am therefore West Barn Lodges nearest neighbour. Just 0.3 of a mile away. I chose to live in this beautiful valley mainly for its quiet and peacefulness. It is a beautiful part of the county, nature abundant and light pollution extremely low. There is a regular and unbroken wind which sweeps the valley mostly from a westerly to easterly direction, which means I am directly downwind from the Barn. I do not want to have to close my windows and stay in my home each time there is an event at West Barn Lodge. I am also very saddened that the local wildlife will be affected by this new business too.

I visited West Barn Lodge in person this morning and noticed there were three very large glass doors, north, east and south facing. I could not see if there was a similar door to the west. I note that Mr Hutchins states the doors will be kept shut except for access and egress. In the summer months that statement can not be creditable and it will be invertible that the doors will be opened during any celebratory event. with the resulting noise impact on residents in Fovant in particular our farm cottages.

The proposal make no mention of a sound barrier or absorber. For such a quiet valley I believe this is essential. Can you please tell me what sound proofing efforts have been made to the barn where the music will be played? Is the barn well ventilated and air conditioned? This will be essential as the doors are to stay shut.

I do not wish to spoil anothers livelihood but I do not want my home and quality of life diminished either. Here are my suggestions to help all concerned live harmoniously together.

1. The East and North facing doors of the barn not be used at all during the event. And only be emergency fire exits. An alarm sensor be installed at both of these doors

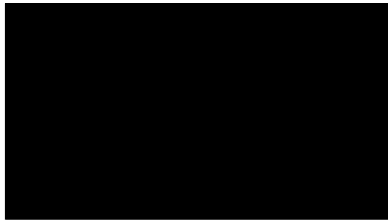
to stop them being breached during an event.

2. The south facing door facing away from my property be the only one used during the event but kept closed otherwise as proposed by Mr Hitchins for the duration of the event.

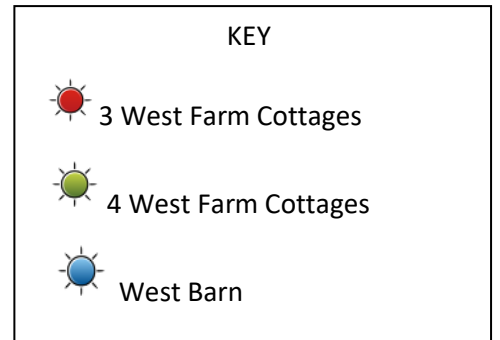
3. The length of the licensing hours applied for is too long in duration. I question what sort of events other than weddings will be held there? A licence from 12 noon to 11.00 pm is my suggestion and must surely be more suitable for the described events to be held there. Why would an 8am licence be applied for?

4. An instant and thick in depth, 6ft mature hedge 10ft in height be immediately planted behind the existing wooden fence at the boundary of parking area. It would extend the whole length of the existing wooden fence and would help break and absorb the sound of the music and in my view improve the look of the premises. I look forward to hearing from you.

yours sincerely,



Location of Objectors in relation to the premise



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Hyde, Emma

From: [REDACTED]
Sent: 13 July 2022 12:58
To: [REDACTED]
Cc: Hyde, Emma
Subject: RE: Ref Application for Premises Licence West Farm Barn Fovant SP3 5LL ref 1234119 Dutch Barn

Dear Melanie and John

Emma Hyde, the Public Protection Officer at Wiltshire Council has forwarded me your objection to our current premises licence application, which I have cc'd.

Having read your objection, I believe it may be best if I were to come to see you discuss your concerns, or perhaps you may like to come and meet me at the barns and I can show you what we do at the Lodge and what we will be doing in the barns? I believe having read your objection, there is some misunderstanding as to what we offer and how we operate and it would be nice to put those concerns at ease.

In regard to the seven day concern, we have a busy farming business alongside the Lodge and we do also enjoy a break, therefore there is no intent on hosting events every evening, and equally, our planning permission is for two wedding receptions per month, therefore this would not be physically possible.

When not hosting weddings, the barns have plenty of other uses, which I hope the community can start to benefit from being fairs, fitness and health, arts and crafts, seminars and educational, and lunches, teas etc, this really is not a wedding factory in the least, nor the type of activities that will cause detrimental effects to those around, but a useful open space that we will let out.

In regard to noise, I'm the closest receptor at 1 New Barn Cottages near the A30, 150m away from the barns. We have not had any real issue since opening four years ago, and this is something I am very acute to. We did host my sister's wedding in a marquee there two years ago, which may be the past event referred to, other than that we have been hosting low key self-catered stays to family groups, we do not let to young groups, or anyone who we think might cause a nuisance.

Hopefully you would be happy to meet, please do let me know, but if not I hope the above explains a little more as to what we do.

Welcome to call, I'm often out and about [REDACTED]

All the best

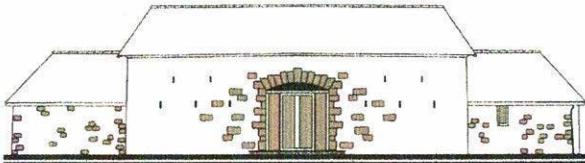
Barney

[REDACTED]

[REDACTED]

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Gurston Farm House
Gurston Farm
Broad Chalke
Salisbury
Wiltshire
SP5 5HR



WEST BARN LODGE

www.westbarnlodge.com

Dear Mrs Vernon

14th July 2022

Re Premises Licence Objection 11th July 2022

I am writing to you with respect to your objection letter regarding our recent premises licence application at West Barn Lodge, received 11th July 2022. This has been sent to me via the Wiltshire Council Licencing Authority, to allow me an opportunity to respond. I have also sent a copy of this letter to the Licencing Team.

Firstly, I am sorry to have missed you last week at the barns, when you visited without my knowledge, which is a pity as I would have welcomed the opportunity to discuss our application with you and feel I may have allayed many of your concerns and avoided your objection.

As a background, to confirm, we obtained full planning approval for the hosting of weddings and events in January 2020, without objection. The planning permission granted allowed for events to continue until 2.00am, which we are at liberty to do so, but in order to avoid disturbance to nearby neighbours we have voluntary opted for a 12:00am closure. On this point, I do not consider you to be the closest neighbour. Myself and my neighbour live at 1&2 New Barn Cottages, 150m from the barns, with the next closest being the occupants in the Bungalow on Dean Lane, 250M away. After that the nearest of the New Bungalows on the A30 just past Glasses Lane and West Farm Cottages where you live are equidistant from the Dutch Barn some 640 m away, about 0.4 Miles.

As I know from experience living next to the A30, quiet peacefulness is a rare commodity due to disruption by noisy lorries, cars, motorbikes or periodic emergency vehicles with sirens blasting. To my mind the A30 traffic creates far more noise than West Barn Lodge has ever done, and it is rare to have the windows open at any time due to the noise of traffic passing on road.

I simply don't understand the reasoning as to your suggestion that Wildlife will be affected by this new business? We have an immense diversity of wildlife in and around West Barn Lodge including three breeding pairs of grey partridge this year in the yard area alone, along with an abundance of hares, bats, barn owls and periodically Lapwing and Golden Plover to name a few.

As for light pollution, West Barn Lodge fully satisfies the criteria as set out by the Cranborne, Chase Dark Night Skies policy, having been in consultation with them directly.

We have already planted a hedge where you suggest, along with another 400 meters worth on the roadside and on the northern field margin in front of the barns. Whilst you wish to protect yourself, we also wish to shield ourselves from the busy road, both in terms of visual impact and noise.

I would challenge the degree of disruption that could be caused before 12:00am, and I do believe the issues raised are better directed to a larger outfit, wishing to do more days, longer hours, which isn't us at all. We have farmed the fields surrounding your cottages for the past twenty years, and have been farming in the area for over a century. I believe we have a good relationship with those in the village. It is therefore disappointing to see your letter, having never received any complaint since opening our West Barn Lodge accommodation business in 2018.

Whilst I appreciate you live in the locality, your property is quite a distance from the barns, and I believe in time it will be evident that our business will not jeopardise your quiet enjoyment of the lovely countryside we live in.

Yours sincerely

A large black rectangular redaction box covering the signature of Barnaby Hitchings.

Barnaby Hitchings

pp. J Hitchings Partners

cc. Emma Hyde Public Protection Office Wiltshire Council